

City of Kimberly Agenda

City Council
MEETING AGENDA

October 28, 2025

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.

TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1-240-794-4112 Enter the Pin number 996 050 491 followed by the pound # sign.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU

ROLL CALL OF CITY COUNCIL MEMBERS

CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS

AMENDMENTS TO THE AGENDA

DECLARATION OF CONFLICT

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have **3** minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight’s meeting if time permitting. Public participation at a Kimberly City Council meeting is limited to participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

2. PUBLIC HEARINGS RULES - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

PUBLIC HEARINGS:

- A. DISCUSSION – ACTION – Public Hearing** – Council to receive the P & Z Commission - DIF Committee’s recommendation regarding the LK Godfrey Estates LLC, request for annexation of 5.67 acres located in the Kimberly Impact Area zoned Commercial Gateway. Property is contiguous to the southeast corner - Storage Land Parcel on the south side of Hwy 30 – point to point corner to corner. This property had previously been annexed in the city and was de-annexed due to municipal service deficiencies. The existing Commercial Gateway zone is compliant with the adopted Kimberly 2019, Comprehensive land use designation map and 2023 zoning impact map. Subject land is addressed as parcel No. RP10S18E179315, legally described as: Sec 17 T 10 R 18, Tax#2110 In S1/2 Se, respectively 22334 Kimberly Road. Subject property is zoned Commercial Gateway and is developed with existing legal conforming developments and one legal non-conforming use. *Craig – LK Godfrey Estates representative – Council Action per adoption of Ordinance No. 687*
- B. DISCUSSION – ACTION – Council Action – Ordinance No. 687** – An ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KIMBERLY, STATE OF IDAHO, ANNEXING CERTAIN REAL PROPERTY DESCRIBED BELOW; PROVIDING THE ZONING CLASSIFICATION THEREFOR; PROVIDING FOR THE NECESSARY ZONING DISTRICT / AREA OF IMPACT MAP AMENDMENTS; PROVIDING THE NECESSARY COMPREHENSIVE LAND USE MAP AMENDMENTS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.
- C. DISCUSSION – ACTION – Public Hearing** – DIF fees– Council to receive the P & Z Commission DIF Committee recommendation to amend Title 17 – Chapter 17.18 Development Impact Fees and applicable calculations and assessments for Hwy 3400 E / Hwy 30, intersection improvements, providing an opportunity for developers to participate upon request or in attendance at the noticed public hearing in the assessment update of the proportionate share of development impact fees per Title 67, Chapter 82 – Development Impact Fees. *Craig – Council Action after public hearing closure per adoption of Ordinance No. 689. Craig*
- D. DISCUSSION – ACTION** – Council Action - Ordinance No. 689 - An ORDINANCE OF THE CITY OF KIMBERLY, IDAHO, AMENDING CITY CODE, TITLE 17, CAPTER 17.18 SCHEDULE OF DEVELOPMENT IMPACT FEES, AND ASSESSMENT CRITERIA; SECTION 17.18.050 DEVELOPMENT IMPACT FEES IMPOSED; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL AND PUBLICATION ACCORDING TO LAW.

3. NEW BUSINESS:

- A. DISCUSSION – ACTION** – Council to consider resolution No. 391 repealing resolution 363 regarding the Special Event Application criteria. *This is not a public hearing. Craig – Council Action per adoption of Resolution No. 391*

B. DISCUSSION - ACTION – Council Action– Resolution No. 391 - A RESOLUTION OF THE CITY OF KIMBERLY, IDAHO, REPEALING RESOLUTION 363 AND ADOPTING RESOLUTION 391, AMENDING THE SPECIAL EVENT APPLICATION; AND PROVIDING AN EFFECTIVE DATE.

C. DISCUSSION – ACTION - Kimberly Business Owner Special Event Application – Annual St. Nicholas Festival 12-6-2025 – *Craig – KBOA organizers - Council action required. Additional information shall be provided at the Council meeting-following Council action on Resolution NO. 391.*

4. UNFINISHED BUSINESS:

A. DISCUSSION- ACTION

5. CONSENT CALENDAR- Discussion - Action -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. Approve Minutes for October 14, 2025

B. Accounts Payable for October 15, 2025 – October 28, 2025

General Fund	\$ 7,352.64
Water Fund	\$ 25,125.45
Sewer Fund	\$ 1,815.14
Library	\$ 3,321.03
TOTAL	\$ 37,614.26

6. ADMINISTRATIVE / STAFF REPORTS -

7. COUNCIL COMMENTS -

8. MAYOR COMMENTS –

9. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM- Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters under Idaho Code 74-206

ADJOURNMENT:

Robert Tomlinson	Stephanie Snarr	Burke Davidson	Nancy Duncan	Burke Richman
Council Member	Council Member	Mayor	Council President	Council Member