

City of Kimberly minutes

City Council
MEETING minutes

march 25, 2025

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.

TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1-304-988-5126 Enter the Pin number 586 897 585 followed by the pound # sign.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU

ROLL CALL OF CITY COUNCIL MEMBERS

City Clerk Carrie Kimball took roll call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman- Yes

Tim Stover joined by phone

CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS

None

AMENDMENTS TO THE AGENDA

None

DECLARATION OF CONFLICT

None

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 3 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting if

time permitting. Public participation at a Kimberly City Council meeting is limited to participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

2. PUBLIC HEARINGS RULES - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

PUBLIC HEARINGS:

None

3. NEW BUSINESS:

A. DISCUSSION ACTION ITEM – Council to award, Phase II - City of Kimberly CIPP (cured in place pipe) project. Noticed bid opening was held on March 11, 2025. Per City Engineer, JUB Engineering, Don Varney Public Works Supervisor and Legal Counsel, Submittals were responsive and compliant. This project is funded 100% by the City of Kimberly, with an estimated base bid construction cost of \$901,528.00, plus Additive Bid of approximately \$194,868.00 for approximately 2,800 feet – Exhibit “A” for a total construction cost of, \$1,096,396.00, excluding any change orders. This does not include JUB Engineering costs. April 1, 2025 and final completion date of August 1, 2025. Craig Eckles, Tracy Ahrens-JUB, Brandon Fulton – Iron Horse Pipe Line Services

Council action shall be to consider awarding the low base bidder including alternate (1) one, in the amount of \$1,096,396.00. Mayor signatures needed at the meeting.

Brandon Fulton from Iron Horse was via phone.

Tracey Ahrens from J.U.B. was present.

Craig- Referred everyone to the packet and map. (see insert). Craig went over the areas that will be done in this phase and finish the project out. Craig stated we allowed for both UV and Thermal cure in this bid.

Tracy- Referred everyone to the same map Craig handed out. He explained that the bid went out and Iron Horse was the lowest bidder by roughly \$9,000.00. Very close to the runner ups bid. Tracey confirmed this will be a UV cure on this phase verses a thermal Cure. He handed it over to Brandon Fulton from Iron Horse.

Brandon- Updated on how the UV cure process is done. The camera goes along the inside of the pipe ahead of the UV light. This helps to ensure there is a nice even application of the fiberglass reinforced material in the pipe. It works very well for the smaller pipes. There is no steam or water involved in this process. The biggest benefit is being able to see the lining before curing.

Duncan- Questioned how many feet could they do at one time.

Brandon- Said about 200-600 feet at a time.

Duncan- Stated when we first started the project, all the lines had been gone through with the camera. She asked if this was done the same way.

Craig- Stated yes. The process is to flush everything out. Run the camera to expose any differences from 2018. This in turn gives us a superior result with hopefully no change orders. If they do get into something, then they will come back to Brian to fix it. Phase 1 had some issues that the Public Works crew had to fix. They did a great job. Craig is hoping for a homerun here. Thinks that the UV process is superior. He asked Tracy to touch on the full monitoring.

Tracey- was unclear.

Brandon- Jumped in and stated During the project it will be fully camera prior to curing. A camera goes through the pipe and is controlled by a computer, which records the whole time. He has never had to use the hours and hours of footage, but they are there if needed. There is a constant temperature and pressure read. Its standard to have a post video.

Tracey- Stated yes, full temperature monitoring.

Craig- Stated Phase 1 was fully documented with camera, and we got to see it before any payments would be disbursed, this would ensure no wrinkles or deficiencies were missed prior to payment.

Duncan- Questioned how they were going to by-pass the sewer.

Brandon- Stated with a flow through plug in. It will act like a small pump station. We will always have a truck on-site incase its needed.

Craig- Stated there was a 50-year warranty on the product, and 1-year on the installation. This project includes some of the issues we had with the RR right of way on the tracks. It states in the contract the awarded bidder will provide a liability rider document to the RR Company along with the one to the City. Council as I have mentioned in the past few meetings on this project, some contingency money may need to be used. Prices have gone up over \$400,000 since 2018, with over \$200,000 for the installation of 6 manholes per Brian's request, which needed to happen. The bid is accurate and legal counsel has reviewed it.

Tim Stover- Stated he was good with it.

Tomlinson- Stated he had one question. With owners moving out of our area of impact to Twin Falls area of impact, is Twin Falls County was going to participate?

Duncan- Stated no, that's ours to take care of.

Craig- That's our Sewer pipe and easement an it goes clear down to our sampling station on 3300. It stays with us, it doesn't change.

Tomlinson- Stated he didn't think it should, and he disagrees with that.

Craig- If we don't take care of it, we don't discharge into it. When the City joined with Twin Falls, it was agreed that the main trunk line would be installed and maintained by Kimberly regardless of who developed around the trunk line to 3300 E. That is in ITD property.

Tomlinson- Stated it just didn't make sense to him.

Craig – Stated, Ok

Snarr- Questioned the dates of April 1, 2025 to August 1, 2025.

Tracey- Stated August 1, 2025 is the finish deadline.

Snarr- Questioned the date of April 1, 2025 is to start.

Duncan- Questioned if there was a delay in product.

Brandon- Stated they anticipate to start May 1, 2025. The RR Commission will take the longest to deal with. He is very confident the project will be done by August 1, 2025

Mayor Davidson called for a motion:

Council Member Richman motioned to approve Council to award, Phase II - City of Kimberly CIPP (cured in place pipe) project. Noticed bid opening was held on March 11, 2025. Per City Engineer, JUB Engineering, Don Varney Public Works Supervisor and Legal Counsel, Submittals were responsive and compliant. This project is funded 100% by the City of Kimberly, with an estimated base bid construction cost of \$901,528.00, plus Additive Bid of approximately \$194,868.00 for approximately 1,598 feet – Exhibit "A" "corrected" for a total construction cost of, \$1,096,396.00, excluding any change orders. This does not include JUB Engineering costs. April 1, 2025 and final completion date of August 1, 2025. Craig Eckles, Tracy Ahrens-JUB, Brandon Fulton – Iron Horse Pipe Line Services

Council Member Snarr seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

B. DISCUSSION ACTION ITEM - East End Providers grant request per Resolution NO. 385 in the amount of \$3,500.00. Application received 01-15-2024 – *Craig – Cecille Griffith – Tonya Corle – East End representatives.*

Cecille Griffith and Tonya Corle were both present.

Craig- Stated the last time EEP was in front of the Mayor and Council, they received \$2,300.00. Ceil has been providing receipts as Mr. Tomlinson has requested. That is a good practice to have. Kevan, Jed, Craig, and the Chief and some of his crew delivering to 90 homes in Kimberly last Christmas. He confirmed with Ceil that she receives donations from other outside agencies. They service from Murtaugh to Filer. They get toy donations from other areas and cover a broad range, supporting the generous toy donation.

Ceil Griffith- Stated they had delivered to 969 kids, 365 meals, plus Santa visits over 100 this past year, 90 homes in Kimberly. They were able to help an 18-month old with Cancer, and a family in town whose dad lost his job. The father's little girl wrote a letter to Santa and all she wanted for Christmas was a job for her dad. There are several stories like this. Many seniors are also fed year round through EEP. EEP believes in hygiene kits and blankets for all in need. Take care of them from the feet up. She wanted to thank everyone for all of their help.

Duncan- Asked how many volunteers they have.

Ceil- Stated about 30. She is getting more and more kids wanting to help. Most of the kids who help have ran into some juvenile issues and this provides them some positive community work. Toys for tots are huge on donations.

Duncan- Questioned if South Central Community Action still keeps track of families asking for help.

Ceil- Stated yes they do. They didn't have any families that tried to get help from other agencies.

Duncan- Questioned what other funding they have.

Ceil- Stated Twin Falls organizations do a lot of private donations. A big supporter is the fella from Community Action.

Tonya Corle- Stated they are going after one grant for food.

Ceil- Stated they will be doing another Carwash on Mother's Day this year.

Richman- Questioned if he could drop stuff off.

Ceil- Stated yes

Duncan- Congratulated Ceil on 55-years of serving the community. She questioned if there was anything put in place for when she is retired.

Ceil- Stated yes, there is a board. Dr. Satterfield is the President. Vice President is Dee Hunsaker. Lisa from CSI, Terry Sharp, and Tonya Carle are all also on the board.

Tomlinson- Questioned if they are a 5001C3, then why are they paying taxes on the stuff they are buying.

Ceil- Stated they don't.

Tomlinson- Stated yes they do. He can see the tax on the receipts. He is looking at Target and Wal-Mart.

Ceil- Stated they try very hard to catch all of those. Target has never given them the exemption, and Wal-Mart now requires a special code.

Tomlinson- Stated that they need to give them the code and information and should never pay tax as a 501C3.

Ceil- Stated they don't always have the paperwork. If someone calls and says there is a good clearance or sale going they try to race in and get the items while they can. She stated they would try harder.

Tomlinson- Stated when he used to have to do it, it was simple. You go in to buy the items, show them your number and they don't tax you.

Duncan- Questioned where they will be getting the fabric now that Jo-Anns is closing.

Tonya- Stated they were working on that.

Richman- Questioned if they take appliances.

Ceil- Stated they take everything!

Craig- Expressed how impressed he was with the professionalism of Ceil and her team that EEP demonstrated with a family in desperate need that was working with the PD a few years back. These are not always happy times for some of these folks. EEP sees how emotional these seniors and families get. Craig stated it is very rewarding to help out every year, and encourages everyone to go down and help. We will need some delivery drivers next year as our staff gets tied up. Councilman Tomlinson is a good driver I will make sure he helps. I mean it literally I know he is a good driver and can pull the trailers very easy he does it all the time.

Tomlinson- agreed he would be there to help.

Ceil- Stated that they receive donations from the LDS church as well. She states they are VERY blessed with this communities help!

Mayor Davidson called for a motion:

Council President Duncan motioned to approve the East End Providers grant request per Resolution NO. 385 in the amount of \$3,500.00. Application received 01-15-2024

Council Member Richman seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

C. DISCUSSION ACTION ITEM - In accordance with Idaho Code 63-802A, the City of Kimberly sets the 2025-26 Annual Appropriation Budget, Public Hearing date to be held Tuesday August 26, 2025 at 6:00 p.m., at Kimberly City Hall – 242 Hwy. 30. *Carrie Kimball*

Mayor Davidson called for a motion:

Council Member Snarr motioned in accordance with Idaho Code 63-802A, the City of Kimberly sets the 2025-26 Annual Appropriation Budget, Public Hearing date to be held Tuesday August 26, 2025 at 6:00 p.m., at Kimberly City Hall – 242 Hwy. 30.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

4. UNFINISHED BUSINESS:

None

5. CONSENT CALENDAR- Discussion - Action -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. Approve Minutes for March 11, 2025

B. Accounts Payable for March 12, 2025 – March 25, 2025

General Fund	\$ 5,840.68
Water Fund	\$ 38,092.62
Sewer Fund	\$ 2,225.74
Library	\$ 2,116.42

TOTAL	\$ 48,275.46
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Mayor Davidson called for a motion:

Council Member Tomlinson motioned to approve the Consent Calendar as presented.

Council President Duncan seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

6. ADMINISTRATIVE / STAFF REPORTS -

Chief Bunderson- Stated nothing further tonight.

Tomlinson- Asked about the crime rate in Kimberly.

Chief- Stated there had been three auto burglaries very recent, and is working with TFPD and TFCSO as he believes they are all connected. Two in Ballard's and one in Kimberly Meadows.

City/P&Z Administrator Craig Eckles- Thanked the Council for awarding the 2nd phase of the CIPP project, stated what an accomplishment. Thank you to Brian, Tracy, and Tim for sticking in there with us.

April is Donor Donation month. As most everyone knows Craigs wife Susan was an Organ Donor. Such an amazing gift to give someone. He encourages anyone and everyone to consider donation.

Craig thanked the Chief for having boots on the ground. He is trying hard to fill the one open position he has left. The traffic in the School Zones have greatly improved.

The Building Permits just keep coming. It's been very busy in the office.

Duncan- Questioned how many BP's have come in for Kristen/Patterson Farms.

Craig- stated he currently has three on his desk, but in total it's been about 9 so far. Carrie agreed.

Duncan- Questioned if the three being built were model homes.

Craig- stated there are model homes not sure which ones are.

Public Engineer Brian Reed- Stated his crew is concluding the Winter operations along with doing work on the PI and water systems, and weed abatement. Brian is hopeful that Les Schwab will hit their finish date of mid-April.

City Clerk/Treasurer Carrie Kimball- Nothing further tonight.

7. COUNCIL COMMENTS -

None

8. MAYOR COMMENTS –

None

9. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM-

None

ADJOURNMENT:

City Clerk, Carrie Kimball

Mayor, Burke Davidson