

City of Kimberly MINUTES

City Council
MEETING MINUTES

May 27, 2025

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.

TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1-706-750-8918 Enter the Pin number 423 619 536 followed by the pound # sign.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU

ROLL CALL OF CITY COUNCIL MEMBERS

City Clerk Carrie Kimball took roll call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman- Yes

CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS

Swearing on of Officer Newell- Chief Bunderson

AMENDMENTS TO THE AGENDA

None

DECLARATION OF CONFLICT

None

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 3 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting if time permitting. Public participation at a Kimberly City Council meeting is limited to

participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

Cassandra Searby- 901 Ballard Lane Kimberly, ID 83341- “so, good evening, Mayor, Council, and City Admin. I am, it’s not a concern, uhm, just something I would like to suggest. I live and work in Kimberly and I have seen first hand how hard our community thrives on communication. We are a small town filled with people who generally care about what’s going on, who wants to be involved, and who appreciate transparency. Uhm, that’s evident in the number of local groups and community pages residents actively seek out for information. But not everyone has social media, and many would prefer a more direct way of being informed. Uhm, that’s why I would like to propose the idea of creating a city digital newsletter. Uh, if this has been suggested prior, I apologize. Uhm, a monthly communication that patrons can subscribe to be emailed or even text message. Uhm, this would provide an additional and accessible options for residence to receive updates on city projects, events, deadlines, road closures, general community news all in one place and deliver straight into their inbox or their phone. Uh, there are several friendly user platforms out there that make setting up and managing a digital newsletter easy and cost effective. It has templets, its very simple. I would be more than happy to assist in exploring options, sharing ideas, or supporting a presentation with the experience that I have from my own personal job. Uhm, ultimately this is about giving residents another way to stay connected. One that requires, that doesn’t require, logging in or mailers. That can become very pricey. This is a small step that could have a big impact on community communications. So, thank you for your time”

2. PUBLIC HEARINGS RULES - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

PUBLIC HEARINGS:

None

3. NEW BUSINESS:

A. DISCUSSION ITEM – City of Kimberly Growth Projection Data - Craig

Craig went through the packet thoroughly. Hitting all of the bullet points on AOI boundaries, water, sewer, and traffic. Please see attached insert.

Council had a few questions on boundaries and traffic.

B. DISCUSSION ACTION ITEM – RESOLUTION NO. 389 - A RESOLUTION PROVIDING PROVISIONS APPLICABLE TO AREAS OF IMPACT IN ACCORDANCE TO IDAHO CODE, TITLE 67, CHAPTER 65 LOCAL LAND USE PLANNING, SECTION 67-6526–(4)-(i), (ii), (iii), (iv) and (v), INCLUDING (4) (b) AND PROVIDING AN EFFECTIVE DATE. – Council action required

Mayor Davidson called for a motion:

*Council Member Snarr motioned to approve **RESOLUTION NO. 389** as stated with an effective date of May 27, 2025.*

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

4. UNFINISHED BUSINESS:

None

5. CONSENT CALENDAR- Discussion - Action -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. Approve Minutes for May 13, 2025

B. Accounts Payable for May 14, 2025 – May 27, 2025

General Fund	\$ 13,531.30
Water Fund	\$ 33,187.88
Sewer Fund	\$ 852.96
Library	\$ 1,193.24
TOTAL	\$ 48,765.38

Mayor Davidson called for a motion:

Council Member Richman motioned to approve the Consent Calendar as presented.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes
Duncan- Yes
Richman-Yes

6. ADMINISTRATIVE / STAFF REPORTS -

Chief Bunderson- Stated the Special Olympics Torch Run is Thursday May 29th starting at 1:00pm from the TFPD to the downtown Commons Area. Officers Mitchell, Newell, Quiterio, and himself will be there. Officer Newell started last week, and he feels with her knowledge and demeanor it is a great fit for the agency.

Duncan- Questioned if the PD was fully staffed.

Chief Bunderson- Stated no, there is one spot left to fill. He has two applicants at the moment.

City/P&Z Administrator Craig Eckles- Stated he had nothing further tonight.

Duncan- Questioned when the ribbon cutting for Les Schwab would be.

Craig- Stated he thought June 4th maybe the 6th for a soft opening, would get back to the Council on the grand opening.

Chief- Stated that their opening day is June 4th according to the lady from headquarters.

Duncan- Questioned if they were part of KBOA.

Craig- Stated not at this time.

City Clerk/Treasurer Carrie Kimball- Stated she had nothing to add.

7. COUNCIL COMMENTS –

Duncan- Stated she had wondered for 12-years why we haven't communicated with the public. We used to have a Facebook, we have a web site that we shove stuff out there, and nobody sees it. All of a sudden, the community is wondering what's going on with us. When she first came onto the Council, she stated they needed to start talking to people. On the other hand, no one ever comes to a meeting. She wishes we could communicate better with the community.

8. MAYOR COMMENTS – Questioned Tim Stover if there was an Executive Session.

Tim- Questioned Carrie.

Carrie- Stated Yes.

Duncan- Stated yes, it is on the agenda.

9. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM- Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters under Idaho Code 74-206

** Per Council instructions, rescheduled from Council Meeting held on 4-22-2025.*

A. Discussion – Action Item - Executive Session - Council may enter executive session to discuss such matters under Idaho Code 74-206 1 (A), (B), (D) and (F). Council shall state who they want to attend the executive session. *Council motion required -Roll call vote.*

Mayor Davidson called for a motion:

Council President Duncan motioned to enter Executive Session

Council Member Richman seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

Craig, the City Administrator and Tim from Legal Counsel were asked to join the Mayor and Council for the Executive Session. All other staff was excused.

Mayor Davidson was excused from the Executive Session.

B. Discussion – Action Item – Council to reconvene from executive session. *Council motion required. Roll call vote.*

Mayor Davidson called for a motion:

Council Member Richman motioned to reconvene from Executive Session.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

C. Discussion – Action Item – Council Action if any – Council motion required, roll call vote.

Mayor Davidson called for a motion:

Council President Duncan motioned to direct that the City Administrator proceed as directed in Executive Session.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

ADJOURNMENT:

City Clerk, Carrie Kimball

Mayor, Burke Davidson