

**MINUTES OF THE
City of Kimberly
Agenda**

City Council

June 10, 2025

6:00 p.m.

242 Hwy 30 E., Kimberly, ID 83341

Provisions were made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.

TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1 470-705-4425 Enter the Pin number 349 742 549 followed by the pound # sign.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Davidson called the meeting to order and led the Pledge of Allegiance

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU

Welcome everyone, please turn off your cell phones.

ROLL CALL OF CITY COUNCIL MEMBERS

Mayor Davidson, roll call please.

Council members present were Tomlinson, Snarr, Duncan, Richman- Legal Counsel Stover, present.

CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS –

Mayor Davidson- *there is nothing under ceremonies and presentation, unless you want to talk, there movie star.*

Council Member Tomlinson – *Sorry about that Chief Bunderson.*

Mayor Davidson- *Chief Zent do you have something tonight.*

Chief Zent RCFD - *no*

Interruption from audience. Was I supposed to sign up?

Mayor Davidson- *come to the podium state your name and address.*

Gloria Mayoh, *(could not hear her address) presented the Council her draft Resolution, read it into the record. See attached.*

City Administrator Craig Eckles- *clarified, after Gloria presented her draft resolution to the Council, that her resolution was not a resolution acted on or adopted by the City and that the Council would need to give direction to staff to process accordingly, in the future, should they decide.*

AMENDMENTS TO THE AGENDA –

Council Member Snarr - Mayor I would like to request an amendment, addition to agenda number 9, to go into executive session (side talk) to discuss subsection (f) as required at the end of the agenda.

Legal Counsel Stover- is this an emergency?

Unintelligible side talk between Duncan and Davidson.

Council President Duncan - you have to choose which one.

Mayor Davidson- you need to add a letter.

Council Member Snarr- do I need to make a motion now, (unintelligible side talk) I am wanting to add to our agenda (unintelligible side talk) to item 9, the subsection code.

Council President Duncan- no you have to choose one of these.

Mayor Davidson- it has to be one of these items.

Council Member Snarr- I move that we add to the noticed regular agenda in accordance to Idaho Code 74-206 to enter into executive session subsection (f) at the end of the meeting – agenda item # 9.

Craig- clarified 1(f).

Council Member Snarr- 1 (f).

Legal Counsel Stover - once the meeting starts, we are not supposed to be able to amend, unless it is an emergency, situation. You can't just amend the meeting once the meeting starts, was this posted?

Craig- no, not as emergency.

Legal Counsel Stover- I.....

Craig- so the question is emergency?

Council Member Snarr- Idaho Statue allows for the Council to amend after the meeting starts per the applicable code for executive session on our agenda requiring a stated sub section item.

(More side talk)

Council Member Snarr- is clarifying,

Legal Counsel Stover- starts talking at same time.

Council Member Snarr- states, that the statue allows,...

Legal Counsel Stover- starts talking, but the executive session has to be posted prior to tonight. Unless it is an emergency.

Mayor Davidson- repeats, unless it is an emergency.

Council Member Snarr- um so I would have to confer with you to have that clarified.

Legal Counsel Stover- so let's go into executive session so we can decide.

Mayor Davidson- is there a second?

Council Member Richman seconded the motion.

Roll call:

Tomlinson – no

Snarr – yes

Duncan – yes

Richman – yes

DECLARATION OF CONFLICT

No Declaration of conflicts stated

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 3 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting. Public participation at a Kimberly City Council meeting is limited to participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

Mayor Davidson- *called for anyone attending by phone, if they had any public comments. There were two phone pings, but no responses.*

Mayor Davidson- *asked if there were any citizens signed up to comment?*

Craig- *stated he could not see the sign-up sheet and asked Chief Zent if he could. Chief Zent checked the sign-up sheet and stated there were no names on the sign-up sheet. There was no public comment or testimony.*

2. PUBLIC HEARINGS RULES - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

PUBLIC HEARINGS:

No public hearings.

3. NEW BUSINESS:

- A. DISCUSSION-ACTION ITEM-** Council consideration and award of the Kimberly 2025 street chip seal placement bid project to Kloepfer Inc. in the amount of \$284,427.84. General scope of work: Apply Chip seal to street sections, Polk Street West, Center Street West, Center Street East, Emerald Street South, Monroe Street East, Ash Street North and Ash Street South. Coordination and Notification to Residences and Businesses Abutting Work Areas required in-conjunction with Traffic Control; Cover and Protect Manholes, Valve Cans, Valley Gutters and Storm Drain Access Grating; Brush Road Systems and Remove Vegetation and Debris Prior to Chip Seal and Application; Uniformly Apply CRS-2P emulsion and Chips onto Select Road Surfaces; Remove Excess Chips, Protective Coverings and Excess Seal Materials on Valve and Manhole Covers, Concrete Valley Gutters and Storm Water Conveyance Access Grating. The Project is expected to begin on or after August 1st 2025; be completed by September 30th, 2025.

Craig briefed the Council on the bid; the City has utilized Kloepfer Inc. on many bids of past when there have been others submitted. What we are seeing more and more and I am prepping Biran and you Council, that the trend for this scope of work is becoming less attractive to smaller companies and that we need to plan on fewer bids. The bid is complete compliant as noted in your packets and the bid amount is very close to what Brian and I anticipated. Work will start after August and completed by end of September 2025. Legal Counsel Stover has reviewed and found the bid compliant.

Council Member Richman clarified that there were no other bids.

Mayor Davidson called for a motion to approve the 2025 street chip seal placement bid project to Kloepfer Inc. in the amount of \$284,427.84. General scope of work: Apply Chip seal to street sections specified in the attached bid documents.

Council Member Richman motioned to approve the 2025 street chip seal placement bid project to Kloepfer Inc. in the amount of \$284,427.84. General scope of work: Apply Chip seal to street sections specified in the bid documents.

Motion seconded by Council Member Tomlinson.

Roll Call Vote:

Tomlinson – yes

Snarr – yes

Duncan – yes

Richman – yes

- B. DISCUSSION-ACTION ITEM-** Council consideration and award of the Kimberly 2025 crack seal placement bid project to Imperial Asphalt– General scope of work / applying crack seal material – Center Street West – Center Street East – Ash Street South, Lincoln to Center – Ash Street from Center to Hwy 30 – Monroe Street, Ash Street to Main – Polk Street West, Hwy 30 to 3400 E, project is expected to begin after June 10th, 2025 and be completed by July 1, 2025. Project includes cleaning weeds, dirt debris from cracks with compressed air, applying crack seal material. Curb and gutter infrastructure are not included. *Bid amount is \$67,175.00 – Imperial Asphalt LLC.*

Craig briefed the Council on the bid, the City has utilized Imperial Asphalt for at least 10 + years, on many bids of past. Same status, we are seeing fewer and fewer companies that bid these smaller jobs. The bid is complete and compliant as noted in your packets. The bid amount

was as expected to be. Work will start next week and be done by July 1, 2025, pending weather. Legal Counsel Stover has reviewed and found the bid compliant.

Council President Duncan- *clarified that the work would be done before KGND.*

Craig- *stated that the contract states that the scope of work to be completed by July 1, 2025. I am not aware of any delays of this company in the past, that contributed to any extensions unless weather related. It takes good dry hot weather. Legal Counsel Stover has reviewed and found the bid compliant.*

Mayor Davidson called for a motion:

Council Member Duncan motioned to approve the 2025 crack seal placement bid project to Imperial Asphalt in the amount of \$67,175.00. General scope of work: Apply crack seal to street sections specified in the attached bid documents.

Council Member Tomlinson seconded the motion.

Roll Call Vote:

Tomlinson – yes

Snarr – yes

Duncan – yes

Richman – yes

4. UNFINISHED BUSINESS:

A. DISCUSSION- ACTION

5. CONSENT CALENDAR- Discussion - Action -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. Approve Minutes for May 27, 2025

B. Accounts Payable for May 28, 2025 – June 10, 2025

General Fund	\$ 35,288.77
Water Fund	\$ 5,460.61
Sewer Fund	\$ 2,730.36
Library	\$ 651.85
TOTAL	\$ 44,131.59

Mayor Davidson called for a motion:

Council Member Snarr, motioned to approve the consent agenda as presented in the amount of \$44,131.59.

Council Member Tomlinson seconded the motion.

Roll Call Vote:
Tomlinson – yes
Snarr- yes
Duncan – yes
Richman – yes

6. ADMINISTRATIVE / STAFF REPORTS -

Chief Bunderson briefed the Council on some medical attention he will be required to take care of in California, similar to what he had done a couple of years ago and would be flying out next week, Detective Novak will be in command.

City Administrator Craig Eckles- reminded everyone of the Les Schwab grand opening on June 20th – Friday at 11:00 a.m., the Mayor and I discussed and felt it appropriate for the City to close for a few minutes to allow staff to support the ribbon cutting. The Mayor will be part of the ribbon cutting ceremony. Please try to attend.

I have prepped you for the Good Neighbor Day Sub. to be before you at our next meeting, this is not a public hearing. The new city park is shaping up, grounds are leveled, gravel bases going in for parking, concrete for the required ADA spaces, getting ready for the sprinkling / pumps to go in. Big Sky Sub., will be before you soon.

The ground is being kicked, east of 1st Fed Plaza on one of the Ridley properties, to the point of discussion of water and sewer infrastructure. It takes a lot of years as you know from watching O'Riley and Les Schwab, to final development. The original ground of Heritage Farms south of the existing sub., has sold and I expect some discussion will be starting regarding water, sewer, traffic impacts, etc. in the future.

Canyon Glen has submitted for an extension. It will be on your next agenda. There have been no changes in the development and their financial efforts have been focused in Providence Utah finishing up a big development there. Council we will see Phase II of the CIPP starting up next week. That's a good thing we are winding this project down in this fiscal year as we planned. I updated you all on the meals and flowers the City sent Brian and his family for his mother's funeral. Brian and his family are very grateful. We miss him and hope to see him back soon.

I expect our new construction values to be down around 15 to 17 % not because of lower or less permits but because of the actual occupancy, which is confirmed by the appraisers when the power meter is running, and folks confirmed residing in the units. Builders and developers are getting smart on when to call for finals, etc. as this can afford them another year, not on the tax roll.

Craig, I will pitch hit for Carrie, she and I have met with the department heads excluding the Library for budget projections for fiscal year 25-26. We have Helen scheduled for Tuesday, 06-17-2025. Carrie and I will be meeting with the Mayor in a few days, after, I confirm accurate new construction values with T.F. County as I am getting new figures in a few days. We will schedule our budget work shop with the Council asap.

Mayor Davidson asked Craig to update the Council on the HWY funding he had mentioned early tonight and we didn't circle back to it.

Craig stated that the City has received highway appropriations in the past two years with the results leaving funds not spent, due to the timing of receiving them and the projects that were budgeted. I had to

declare on our State of Idaho road and street report around \$400,000.00 to be utilized into this year, which I am working on with Brian as we complete our HWY projects and purchases. I anticipate today, I may need to open the budget about mid-August to reflect the funding and the scopes of work. You may see the Department for street and roads line items, go into the red until we approve the amended annual appropriation budget as it stands right now. Things may change we will stay on top of this. That's all for now, stand for question.

No questions from the Council.

7. COUNCIL COMMENTS - None

8. MAYOR COMMENTS – None

9. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM- Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters under Idaho Code 74-206

Council entered into executive session, as voted on under changes to the agenda, stating in accordance Idaho Code 74-206 – 1(f)

Council Member Snarr, re-stated, I move that we enter into executive session in accordance to Idaho Code 74-206 subsection 1 (f) as stated at the beginning of the meeting. I request Council members, City Administrator and City Attorney to attend.

Motion seconded by Council Member Richman,

Roll call:

Roll Call Vote:

Tomlinson – yes

Snarr – yes

Duncan – yes

Richman – yes

Mayor Davidson was excused from executive session.

Council President Duncan, motioned to re-convene into regular session.

Council Member Richman seconded the motion.

Roll call:

Roll Call Vote:

Tomlinson – yes

Snarr – yes

Duncan – yes

Richman – yes

No Council action.

Mayor Davidson had not returned to the Council Chambers.

Council President Duncan waited and then adjourned the meeting.

ADJOURNMENT:

Mayor Davidson was thought to have left, but Council Member Tomlinson brought him back to the chamber room after adjournment.

City Clerk, Carrie Kimball

Mayor, Burke Davidson