

City of Kimberly MINUTES

City Council
MEETING MINUTES

July 08, 2025

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.

TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1-910-745-6716 Enter the Pin number 177 099 958 followed by the pound # sign.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU

ROLL CALL OF CITY COUNCIL MEMBERS

City Clerk Carrie Kimball took roll call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman- Yes

CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS

Swearing in of Officer Williams-Mayor, Chief Bunderson

Chief Zent-RCFD gave an update on calls. He and a few other Fire Fighters will be headed to Northern Idaho to attend the funeral services for Battalion Chief Frank Harwood and Battalion Chief John Morrison. Engineer Dave Tysdal was critically injured as well.

Mayor Davidson called for a Moment of Silence

AMENDMENTS TO THE AGENDA

None

DECLARATION OF CONFLICT

None

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice,

Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 3 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting if time permitting. Public participation at a Kimberly City Council meeting is limited to participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

2. PUBLIC HEARINGS RULES - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

PUBLIC HEARINGS:

None

3. NEW BUSINESS:

A. DISCUSSION ACTION ITEM Applicant: Don McFarland - Engineer / Representative – Gerald Martens - Request: Final Plat Approval – Big Sky Farms LP – Don McFarland is requesting final plat approval for Phase I of Big Sky Farms subdivision, a parcel containing 22.265 acres into 76 single family dwelling lots and 1 storm water retention lot. Property is located within the City limits of Kimberly, described as one parcel of land, being described as Kimberly Acres Inside, Tax #3993, in the SW1/4, NW1/4, Section 20, Township 10 South, Range 18 East, Boise Meridian Twin Falls County, Idaho, Parcel #RPK86710203601. Subject site is zoned R-2 Limited Residential, with a Comprehensive land use designation of R-2 Limited Residential. *Craig, Don McFarland, Gerald Martens. Council Action required.*

Don McFarland - Engineer / Representative and Gerald Martens were present.

Gerald Martens briefed the Council on the final plat, Big Sky Farms Sub. Phase I application, stating that he had reviewed the P & Z Commission findings, 32 conditions, and agreed with them and staff report requirements.

Council member Snarr clarified the off-site requirements of the bus loading zone, south of Polk Street/phase I, and the 4-way stop installation at the intersection of Emerald and Polk Street West.

Craig asked the Council to refer to page 2 of the CC staff report, paragraph 2 and 3 which depicts the requirements of the bus loading area south of Polk Street phase I of the proposed subdivision and the installation of a lighted 4-way stop at the intersection of Polk Street and Emerald. There is no sidewalk in front of the manufactured home located at the south east corner of Polk Street and Emerald. City staff

shall be installing re-purposed asphalt in the city right of way and at the corner of the Emerald Street Polk Street section, making it more pedestrian accessible, until such time a building permit is pulled for the manufacture home site-923 Polk St. W. which shall require curb, gutter and sidewalk improvements to be installed by the land owner obtaining a building permit.

Craig went through the application depicting the phases, off-site improvements, a 4-way stop installation at Polk Street and Emerald in the Staff Report, and hit on all the conditions 1-32. Looks to have 76 lots (see attached documents).

Duncan- asked for clarification on the removal of the stop sign at Post Circle.

Craig- stated today there is a raceway from 3400 E to Kimberly Rd. 3500 E no stops. There is a little mobile school crossing sign component and cross walk at the center of the Polk Street / Post Circle area, but no stop signs at all. The school has provided a school cross guard at this location.

Duncan- I know this has been the problem with speeders through here, even before the school, won't the removal of the crosswalk, increase the speeding?

Craig- no this actually will stop the speeding by having a 4-way stop. A traffic stop.

Chief Bunderson- added that there is no stop sign on Polk Street today, and the school cross guards can now focus on the 4-way stop at Emerald and Polk.

Snarr- Stated there has been previous talk about making that intersection a right turn only. Questioned where that is in all of this.

Craig- Good question, Trey Mink brought that up about 9-years ago. Craig had him here back at that meeting. He was a proponent of that. It has been discussed again as of recent. It's like you see at the new Les Schwab on HWY 30. Right in, right out. They are effective. As Trey said many years ago, you either turn right or you don't go anywhere. That stops the aggressiveness. So far there is nothing slowing the traffic down. The truck traffic is increasing down HWY 30 as you see the trucks lined up to get into Chobani. As the Chief can tell you its impatient aggressive driving. There have been no tragedies since the Rice girl lost her life there in 2012. ITD will have to investigate that again.

Duncan- Questioned if they move the cross walk, what is that going to do to the traffic speed without that impediment all the way through in front of the school.

Craig- The 4-way stop goes at Polk and Emerald. Right at the main cross-walks that the school uses. That one is going away. That was determined by the school and Police Department. So, the 2-way legged one goes away. The focus is going to be on Polk and Emerald. There will be red lights on that. It's long overdue. It's the current speed way. There will be cross walks on Sierra Way going across to Polk.

Duncan- Stated so the new 4-way stop will slow traffic down immensely. Stated she was just concerned.

Chief- Stated it will stop traffic at the stop signs vs just slowing down for a cross walk. The school will be providing crossing guards.

Craig- Stated, yes. It's a 4-way stop which will completely stop the traffic right there.

Snarr- going through the conditions, we have talked about a 4-way stop at Polk and Emerald. I don't see it listed as a condition.

Craig- Stated, when you make your motion, it will include conditions and Staff Report. Always say that, and its actually on page 2.

Richman- Questioned if they will be paying for Park Development.

Craig- Stated that was correct, all developments that do not have developed parks will write a check. That is listed in the conditions.

Mayor Davidson called for a motion:

Council President Duncan motioned to approve the Final Plat Approval – Big Sky Farms LP – owner, Don McFarland, is requesting final plat approval for Phase I of Big Sky Farms subdivision, a parcel containing 22.265 acres into 76 single family dwelling lots and 1 storm water retention lot. Property is located within the City limits of Kimberly, described as one parcel of land, being described as Kimberly Acres Inside, Tax #3993, in the SW1/4, NW1/4, Section 20, Township 10 South, Range 18 East, Boise Meridian Twin Falls County, Idaho, Parcel #RPK86710203601. Subject site is zoned R-2 Limited Residential, with a Comprehensive land use designation of R-2 Limited Residential. To include condition #33, to re-evaluate and calculate for DIF and traffic for Hwy 30 and 3400 and to include in it's entirety the Council Staff report which depicted the 4-way stop requirement.

Council Member Snarr seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

4. UNFINISHED BUSINESS:

None

5. CONSENT CALENDAR- Discussion - Action -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. Approve Minutes for June 17, 2025

B. Accounts Payable for June 25, 2025 – July 8, 2025

C. Gups LLC. DBA Guppies Hot Rod Grille 105 N. Main Retail Alcohol Beverage License

General Fund	\$103,721.89
Water Fund	\$ 5,239.18

Sewer Fund	\$ 15,561.81
Library	\$ 359.11
TOTAL	\$124,881.99

Mayor Davidson called for a motion:

Council Member Richman motioned to approve the Consent Calendar as presented.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

6. ADMINISTRATIVE / STAFF REPORTS -

Chief Bunderson- Stated his department has been gearing up for KGND. He was able to get some help from Buhl PD, Filer PD, TFCSO, TFPD, Jerome City PD, and the RCFD to ensure a safe and fun environment. ATF was in town for help on the Homicide that happened a few weeks ago. The New Truck for Detective Novak has arrived and will be sent out for upfitting soon. With the swearing in of Officer Williams, he is fully staffed. Chief stated he has a K-9 Coin Fundraiser going. Each coin is \$20 and will go towards a new K-9 in the future.

Public Engineer Brian Reed- Stated his crew was getting ready for KGND. They have been prepping parks, trees, banners, and getting cones out for traffic control. Big Sky is going well. The speed dip is partially in on Gem Dr. They will get the East bound one in after KGND.CIPP project is going well.

City/P&Z Administrator Craig Eckles- the Council was briefed on KGND, thanked the Council and Mayor for their attendance of the Patterson Farms Sub event. Thanked the Public Works crew for working really hard on preparing the parks and city entrances for the KGND event and helping the process of collecting DIF for future intersection improvements at 3400/hwy30. Craig informed the Mayor and Council of the future relocation of Western States Equipment to the Agri-Service site and that Agri-Service is moving to the Western States existing site today. The move or swap will take place in September. Western States has given me permission to announce this and is expecting me to process a new street name for what is know today as Agri-Service way to one picked out by Western States Equip. Western States has some long-range plans for the remaining lots to the north of the building there today. Western States owns Agri-Service. We will be scheduling some work shops in the next few weeks to go over budget. I would like to go over in the near future what the Mayor and Council are thinking for the 250 anniversary of our country. That's all for now.

City Clerk/Treasurer Carrie Kimball- Stated it's been busy and things are going well. Preparing for the upcoming budget.

7. COUNCIL COMMENTS –

None

8. MAYOR COMMENTS – Reminded everyone of KGND coming up this weekend. He looks to have an amazing event again this year. He remembers where the Breakfast used to be the main event. He agreed with Craig that all of the coordinators have past have all had their part in turning this into a great event. This year will be the first year for the 2 ladies coordinating it. They have some great ideas to add on to the past ideas. There is a new company doing the fireworks show this year, and he is confident its going to be amazing! Craig will be at the High School at 10am to load everyone into the Admin truck for the parade. One big change for this year is having a Grand Marshal to lead the Parade. Everyone is excited for that. The 2 ladies are most deserving of this. Craig has lined up a beautiful car to transport them in. Kimberly Road Band will still be the entertainment for Friday night, along with a pig roast to raise money for the QRS unit. Mr. A's will be the live entertainment for Saturday.

9. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM- Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters under Idaho Code 74-206

A. Discussion – Action Item - Executive Session - Council may enter executive session to discuss such matters under Idaho Code 74-206 1 (F). Council shall state who they want to attend the executive session. *Council motion required -Roll call vote.*

Mayor Davidson called for a motion:

Council Member Richman motioned to enter Executive Session.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

Mayor Davidson excused from executive session

B. Discussion – Action Item – Council to reconvene from executive session. *Council motion required. Roll call vote.*

Council Member Duncan motioned to reconvene.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Snarr-Yes

Duncan- Yes

Richman-Yes

C. Discussion – Action Item – *Council Action if any – Council motion required, roll call vote.*

No action taken by the Council.

ADJOURNMENT:

City Clerk, Carrie Kimball

Mayor, Burke Davidson