

City of Kimberly minutes

City Council
MEETING minutes

august 12, 2025

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.

TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1-508-921-0416 Enter the Pin number 420 817 861 followed by the pound # sign.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU

ROLL CALL OF CITY COUNCIL MEMBERS

City Clerk Carrie Kimball took roll call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS

None

AMENDMENTS TO THE AGENDA

None

DECLARATION OF CONFLICT

None

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 3 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting if

time permitting. Public participation at a Kimberly City Council meeting is limited to participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

2. PUBLIC HEARINGS RULES - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

PUBLIC HEARINGS:

None

3. NEW BUSINESS:

A. DISCUSSION ACTION ITEM – Kimberly Christian Church – Special Event Application – Annual Round Up – Sunday – 08-24-2025 - set up time 8:00 a.m. – dismantle time – 5:00 p.m. – Event function start time-10:45 a.m. - finish time 3:30 p.m. Street closure shall be all of Madison Street from Birch Street N. to Ash Street N. - Park reserved and fees paid on 02-13-2025. – *Craig- Glenn Kirby*

Craig- Stated the application was turned in on time and complete. This is an event that has been held in the past, and the community seems to have enjoyed it.

Glenn Kirby- Stated they had about 250 people last year and hope to have about 300+ this year. It's a great way to say thank you to the community for having them, and get to know your neighbors.

Mayor Davidson called for a motion:

Council Member Richman motioned to approve the Kimberly Christian Church Special Event Application Annual Round Up. Sunday 08-24-2025 - set up time 8:00 a.m. – dismantle time 5:00 p.m.

Council President Duncan seconded the motion.

Roll Call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

Glenn Kirby- Thanked the Mayor, Council, and Staff for all of their help and support. He lives in Twin Falls, but spends a large amount of time here. He loves the community and again wanted to thank them for having a great town.

B. DISCUSSION ACTION ITEM- Resolution 385 Grant application- Council discussion-decision requested July 30th per budget workshop, to determine the continued grant application process – *Council*

Mayor- Stated this item was on the Agenda due to the conversation that took place at the Budget Workshop. He turned it over to the Council to address.

Tomlinson- this resolution does not support the whole community, it only benefits kids and indigent people. I don't support this program because it does not support our community as a whole. I see boxes in houses that are never used. Who's vetting? No one is vetting they have boxes and boxes they aren't using, there is double dipping. Fortunately I have not been in the situation of needing a program like this.

Duncan- I can't imagine anyone in this community would begrudge this Council for supporting this program, it does support the community as a whole from my many years of observation.

Snarr- Mr. Tomlinson, we all benefit, this is not just about kids. This program benefits disabled, seniors, shut ins, youth of all ages. It is not just food. The program provides, household products, hygiene products, toiletries, dry goods, canned goods, frozen goods, clothing, winter coats, bedding, education materials, school supplies, and opportunities for those benefiting to provide their hands on help in the facility, learning work skills and returning their contribution as a beneficiary. This is a whole community program in many ways. It benefits each and every one of us and society as a whole. Bob you reiterated that it should be removed from the budget. My calculations, this item line is less than a ½ percent of our general fund budget.

Tim Stover- Stated the statute states that its there for the welfare of the community. That is where he drew his language from for Res. #385. That section states you must meet one (1) of those criteria's not all. In his view not all six (6) criteria's need to be met. You can meet one (1) of them according to the State Statutes that govern the city powers. That is how this process was developed. He stated it isn't perfect, but it works well and is within the Statutes. Its not as black and white as you would like it to be. Tim reiterated the Resolution clearly states that the applicant meet only one of the listed qualifiers for.

Duncan- clarified this and this has all been done according to State Code, and legal.

Tim Stover- Stated yes, Title 50, chapter 4 of the Idaho code.

Duncan- Asked if they were at liberty to change one of the criteria's?

Tim- Stated Sure.

Tomlinson- Questioned why she would want to change one.

Duncan- Stated because you were not in support of tax payers dollars going to organizations like East End Providers, per the last Council meeting and at the budget workshop.

Tomlinson- Stated he wants it more defined.

Duncan- Stated that is why she asked if it could be changed, defined how?.

Tomlinson- Stated he wanted it more defined, which he guesses would mean change.

Duncan- Stated that is why she asked if it could be changed.

Tomlinson- Stated he wanted it more defined without changing it.

Duncan- Stated so, adding too.

Tomlinson- Stated yes, adding too, not changing, or I guess we could call that changing.

Duncan- Stated she wasn't sure how we would add to it without changing it. So it is adopted as written, probably broad for a reason.

Craig- Stated the Council is not the CPA for grant funding dispersed to folks, like East End Providers, Kimberly Food Pantry, Nazarene Church, Veterans, IVC and others. This Council gives this funding based on the qualifiers applicable to their application. Bob hit it on the nose, could the staff handle this program, not a chance, it would never happen. Cecil from EEP has provided way more receipts then what the grant application even covers. She has put in a ton of time and effort to ensure everything is on the up and up. As Mr. Richman touched on, it used to be a free for all. People would stand up here and request money for all sorts of things, all the time. That is why the council implemented Res. #385. Its not just food. Its food, clothes, toiletries, for kids and adults. Craig has been pretty involved, scheduling delivery staff and vehicles over the last 10-years. He has never seen anyone ungrateful or not deserving of help. Cecil made it very clear that it is a vetted system. They cross check with SSCA and others that do the same type of thing. Not everyone wants to put their dirty laundry out there with what's going on in their life, finances etc. when they need the help.

Tomlinson- Stated because they are embarrassed.

Craig- Questioned Tomlinson, excuse me?

Tomlinson- Stated because they are embarrassed. Aas you said, not everyone wants to put their dirty laundry out there.

Craig- Stated, so to change a document how? This is a State Statute driven document. Tim did a great job putting it together. If you want the Resolution repealed and re-written, that would be a noticed new agenda item. He stated it is now up to the Council to make a decision and take action per Bob's request, this is why this is before you tonight.

Mayor Davidson called for a motion:

Council Member Tomlinson motioned leave Resolution #385, the Grant Application, as is.

Council President Duncan seconded the motion.

Roll Call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

4. UNFINISHED BUSINESS:

None

5. CONSENT CALENDAR- Discussion - Action -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

A. Approve Minutes for July 22, 2025 and July 30, 2025

B. Accounts Payable for July 23, 2025 – August 12, 2025

General Fund	\$ 46,264.80
Water Fund	\$ 8,115.41
Sewer Fund	\$ 17,676.89
Library	\$ 768.99
TOTAL	\$ 72,826.09

Mayor Davidson called for a motion:

Council Member Snarr motioned to approve the Consent Calendar with the correction to the Minutes from 7-22-2025 meeting, item 3C to reflect the amended typo the she made the motion on.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

6. ADMINISTRATIVE / STAFF REPORTS –

Chief Bunderson- Stated he had attended Former Officer Quiterio's Medal of Honor Ceremony in Boise, at the State Capital. The Chief received a copy of the plaque that will be hung once City Hall is done with painting. He is gearing up for back to school. Chief will be placing the speed trailers and reader boards out to help ease everyone back into school mode.

Public Engineer Brian Reed- Stated the crew is finishing up the speed dips on Gem. They will start the ones on Maxine West next week; Chip Seal will be happening in about 2-weeks. Everyone one is super busy and they were not able to complete it prior to school starting. The roads being done are: Polk west, Center St., Monroe St., and Ash St. Once that is done, they will have the striping done. Brian stated Big Sky has started getting the road and bus pull-out underway on Polk West. Pipe work should be happening in the next few weeks.

City/P&Z Administrator Craig Eckles- Briefed Mayor and Council that property North of HWY 30 is asking for annexation, has been discussed. I will bring info as he is able. Craig should have the annexation for Commercial Gateway in front of them next meeting. He feels good about it. He stated Carrie would brief them on the flooding situation. As everyone knows, it is with Legal Counsel and ICRMP. Mr. Martins is looking to bounce across Polk, south of Big Sky Farms. Building Permits are where they need to be this year. Thanked them for a great Budget Workshop. After talking with Big Sky and their development getting started; Craig went back to the DIF committee in regards to the light at 3400/HWY 30. Good Information came from this. He hopes to have something in front of you soon maybe in September to increase DIF fees for some Capital Improvement projects. It's the developer that these fees fall back on. They adjust their development costs or negotiate with the land owner when purchasing, hopefully it all works out. It's much easier to pick it up on a Building Permit then al at once.

Duncan- Questioned when the new park will be seeded.

Craig- Stated its in the process now. getting bids for laying seed and installing the sprinkler system right now. This Council has done a great job of setting monies aside for such a great project. Good job.

Carrie Kimball City Clerk- Advised the Mayor and Council that Derika from KMVT came in and made the statement that we have a City Manager. Carrie corrected her, and stated we have a City Administrator. Derika said okay, they are wanting a written statement from the City to do a story on the flooding that happened due to a clogged box. The Times News had done an article on it and they wanted too as well. Carrie told her the City had no comments, and it has been turned over to Legal Counsel.

Duncan- Questioned if striping was going to be underway.

Brian- Stated yes, after the Chip Seal is completed.

7. COUNCIL COMMENTS –

None

8. MAYOR COMMENTS –

Mayor Davidson- Commented on how great the new park is coming along. It looks great, and very flat and even.

Brain- Added that there will be a 4-way stop installed at Emerald and Polk as discussed in previous meetings. They will have flashing yellow lights, and then changed to red once the red lights come in.

9. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM- Certain City-related matters may need to be discussed confidentially as a matter of law subject to applicable legal requirements; the Council may enter executive session to discuss such matters under Idaho Code 74-206

A. Discussion – Action Item - Executive Session - Council may enter executive session to discuss such matters under Idaho Code 74-206 1 (F). Council shall state who they want to attend the executive session. *Council motion required -Roll call vote.*

Mayor Davidson calls for a motion

Council Member Snarr motioned to enter Executive Session to include Legal Counsel, Tim Stover, City Administrator Craig Eckles, Officer Newell and Mayor Davidson for a portion of the meeting.

Council Member Richman seconded the motion.

Roll Call:

Tomlinson-Yes

Richman-Yes

Duncan- Yes

Snarr-Yes

Mayor Davidson excused from the 2nd part of the executive session

C. Discussion – Action Item – *Council motion required. Roll call vote.*

Council member Snarr motioned to reconvene from executive session.

Council member Richman seconded the motion.

Roll Call:
Tomlinson-Yes
Richman-Yes
Duncan- Yes
Snarr-Yes

D. Discussion – Action Item – *Council Action if any – Council motion required, roll call vote.*

Council President Duncan called for motion.

Council member Tomlinson directed staff to proceed as instructed in executive session.

Council member Snarr seconded the motion.

Roll Call:
Tomlinson-Yes
Richman-Yes
Duncan- Yes
Snarr-Yes

ADJOURNMENT:

City Clerk, Carrie Kimball

Mayor, Burke Davidson