

City of Kimberly minutes

City Council
MEETING minutes

September 9, 2025

6:00 pm

242 Hwy 30 E., Kimberly, ID 83341

Provisions are being made to support Council, Staff and Public participation, in this public meeting, via a telephone conference call option, or you may attend in person.

TO PARTICIPATE BY PHONE, call in at approximately 5:55 p.m. to the conference call number 1-218-301-2397 Enter the Pin number 256 696 633 followed by the pound # sign.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

WELCOME – PLEASE TURN OFF CELL PHONES – THANK YOU

ROLL CALL OF CITY COUNCIL MEMBERS

City Clerk Carrie Kimball took roll call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

CEREMONIES, ANNOUNCEMENTS, PRESENTATIONS

None

AMENDMENTS TO THE AGENDA

None

DECLARATION OF CONFLICT

None

1. CITIZEN ISSUES – PUBLIC INPUT –No person shall be permitted to speak from a location other than the public podium. This section of the agenda is reserved for citizens wishing to address the Council regarding a City-related issue. In order to ensure adequate public notice, Idaho Law provides that any item requiring Council action must be placed on the agenda of an upcoming Council meeting, except for emergency circumstances. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 3 minutes. Comments regarding performance by city employees are inappropriate at this time and should be directed to the Mayor, either by subsequent appointment or after tonight's meeting if time permitting. Public participation at a Kimberly City Council meeting is limited to

participation in the public comment portion of the meeting. The City Council does not take any action or make any decisions during public comment.

2. PUBLIC HEARINGS RULES - Items listed as public hearings allow citizen comment on the subject matter before the Council. Residents or visitors wishing to comment upon the item before the Council should follow the procedural steps. In order to testify, individuals must sign up in advance, providing sufficient information to allow the Clerk to properly record their testimony in the official record of the City Council. Hearing procedures call for presentation by the applicant, submission of information from City staff, and is followed by public testimony. The rules for testifying include the following: applicant will have 15 minutes to present their project; testimony by the public will be limited to 3 minutes per person. Testimony at public hearings on applications brought forth from the Planning & Zoning Commission can be used to reaffirm previous testimony.

PUBLIC HEARINGS:

None

3. NEW BUSINESS:

A. DISCUSSION ACTION ITEM – Kimberly High School Homecoming Parade-September 19, 2025 – approximate hours of parade – 12:00 noon to 1:15 p.m. Parade will have floats, some music from mobile components and candy dispersed. Application has been reviewed and accepted by Kimberly Police Chief, Bunderson and Public Works Director Brian Reed. *Craig Eckles & Darin Gonzales – KHS representative*

Craig- Stated Darin Gonzales had turned in a completed application (see attached). Chief Bunderson, Brian Reed, and himself have gone through it and everything is in order. The community has enjoyed this event in years past and was glad to see they were doing it again.

Darin- Thanked the Mayor, Council, and staff for reviewing the application. He stated everything is the same as last year just different dates.

Mayor Davidson called for a motion:

Council Member Richman motioned to approve the Kimberly High School Homecoming Parade-September 19, 2025 – approximate hours of parade – 12:00 noon to 1:15 p.m.

Council Member Snarr seconded the motion.

Roll Call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

B. DISCUSSION ACTION ITEM - KBOA Trunk or Treat Event – Special Event
Application-partial Street closure of East Madison, from Birch Street North, extending to Ash Street. Hours of event are from 5:30 p.m. to 8:00 p.m.- Application has been reviewed and accepted by Kimberly Police Chief Bunderson and Public Works Director Brian Reed. *Craig Eckles & Morgan Godfrey representative*

Craig- Stated KBOA, Morgan Godfrey, had turned in a completed application (see attached). Chief Bunderson, Brian Reed, and himself have gone through it and everything is in order. The reason for it being a Special Event Application is due to the street closure request. Craig stated he appreciates KBOA looking out for the safety of the kids and parents who will attend.

Mayor- Stated he believes this will be his 12th year handing out candy. He really enjoys it.

Morgan Godfrey- Thanked the Mayor, Council, and staff for looking over the application. He felt strongly about the road closure for safety. He handed Carrie a flyer to hang up, which has an email address for folks to sign up if they want to participate in the trunk-or-treat in the park.

Mayor Davidson called for a motion:

Council President Duncan motioned to approve the KBOA Trunk or Treat Event – Special Event Application-partial Street closure of East Madison, from Birch Street North, extending to Ash Street. Hours of event are from 5:30 p.m. to 8:00 p.m.

Council Member Richman seconded the motion.

Roll Call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

C. DISCUSSION ACTION ITEM - All Traffic Solutions Inc. - purchase of two
ATS-3 mobile alert sign systems. Cost per unit including freight is \$10,126.63 each for a total of \$20,253.56 including freight. Funding to be out of line item – 01-451-500 Mayor-Council Contingency, fiscal year 2025. *Chief Bunderson – Craig*

Chief Bunderson- Stated the two that we currently have, have been wonderful. The city and KPD have been able to utilize them for upcoming events and road closures on the message board, they are mobile to put in different places to remind residents to slow down, and also gives good data on traffic flow.

Craig- Agreed that they have been a very valuable and smart decision to acquire them last year. It would greatly benefit everyone to be able to purchase two more this year that we do have in the budget to do so.

Duncan- Questioned if they were way more expensive than last years.

Chief- Stated it was less then \$300 total, more than last year.

Richman- Questioned if they will be purchased out of this FY budget.

Craig- Stated yes.

Mayor Davidson called for a motion:

Council Member Richman motioned to approve the purchase of two ATS-3 mobile alert sign systems. Cost per unit including freight is \$10,126.63 each for a total of \$20,253.56 including freight. Funding to be out of line item – 01-451-500.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

D. DISCUSSION ACTION ITEM - Flock Safety – City monitor – traffic- life safety health – video system – 4 fixed locations in city limits = initial cost of \$12,500.00 installed, including licensing for equipment for one year, plus \$12,500.00 for the second year ending fiscal year 2027, for a total cost of \$25,000.00. Funding to be out of line item – 01-451-500 Mayor-Council contingency, fiscal year 2025. *Chief Bunderson – Craig*

Chief- Stated the License Plate monitoring system is a crucial program to have these days. Several sister cities around us have it. Most surrounding states have it. He gave the example of the homicide that happened back in June. Once they had a description and/or plate number on the vehicle leaving the scene, it would have been on the radar through the monitoring system. It's a real time tracker. Technology is where everything is going, and we are a hub being on the back side of things, but close to the Interstate. The Chief spoke highly of this program and assured that it would be extremely helpful.

Duncan- Questioned if this will all be routed through SIRCOM

Chief- Stated it will update the department. Chief will update SIRCOM as needed.

Richman- Asked if we will buy or lease them.

Chief- Stated the upfront cost is \$12,500.00 and then \$12,500.00 annually after that. They install all the cameras as well as maintain them. They replace and monitor it for the life of it.

Mayor- Questioned what the life expectancy is for the cameras.

Chief- Stated it was unknown to him. Twin Falls has had them for 5-years with no issues.

Craig- Stated it was the most advanced and accurate real time system out there. It is in this years budget to acquire the system, and stated it would be budgeted in the future years to cover the \$12,500.00 annual service fees.

Duncan- Confirmed the \$25,000.00 listed as the action would indeed cover this year's purchase plus next years annual fee. And questioned would trigger the first initial time of an incident.

Chief- Stated yes to the monetary question and that the responding officer would do the initial trigger.

Mayor Davidson called for a motion:

Council Member Tomlinson motioned to approve the purchase of the Flock Safety Monitor Video system. 4 fixed locations in city limits = initial cost of \$12,500.00 installed, including licensing for equipment for one year, plus \$12,500.00 for the second year ending fiscal year 2027, for a total cost of \$25,000.00. Funding to be out of line item – 01-451-500.

Council Member Richman seconded the motion.

Roll Call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

E. DISCUSSION ACTION ITEM – Installation of a new 4-way stop at Oak Street and Center Street to support future school transportation routes, providing balanced traffic flow in the immediate area during school peak hours, enhanced pedestrian safety and improve traffic control for life safety of all utilizing the right of ways in the Center Street school campus area. *Craig and Chief Bunderson*

Craig- Reminded everyone all of the 4-way stops in town have been tied to developments due to increased traffic, and that's where we are at. Thank you to the Chief and Brian for getting our 3-way, and 4-ways in. In the traffic study done for Stricker School, based on the traffic count that included the rapid blinking beacon light located at Main St., Kimberly Rd., and Hwy 30 in lieu of a stop light that we needed badly. A 3-way is also earmarked for Polk St. and 3400 E. Once the traffic counts get there, it will be the same thing there. Just like Emerald and Polk St. that took 5-years to get. If you remember the city was really attacked over that. Complaining that we couldn't control our traffic and our Police Department doesn't do anything. That is probably the best 3-way stop we have. It has eliminated enormous problems over there. The next best is 3400 and Center St. East. Again, we were attacked about that. We were attacked over the

Emerald and Gem Stop signs as well. The location you are looking at tonight, the Chief and Craig have had several complaints and near misses for accidents. This is right there on Center St across from the schools on Oak. Just West of Guppies, people are flipping around right in the flow of traffic. Again, it's the peak hour traffic we are dealing with there. We have amazing school campuses, and they come with traffic. If everyone remembers, they were educated that Stricker was going to be a busing school. No congested traffic, kids walking, or parents picking up and dropping off. It was going to be all busing of the kids. Craig stated we are all red-blooded American people who get excited to learn how to drive, which in turns leads to driving to school, as well as parents wanting to take and pick up their kid's vs busing. This area is definitely in need of some traffic calming and controlling. Craig verified everyone was clear of the location being proposed.

Chief- For the past several years, the PD has had an agreement with the School District, that the School Dist. Admin, particularly at the Round Building, would come out and provide safe cross walking. As it is, school buses can not make left turns due to being stuck in the parking lot by the steady flow of traffic on Center. The crossing guards have been "acting" as the 40-way stop, and stopping traffic to allow the buses to pull out in a timely manner. This allows for parents to not call in irate due to the buses being late to drop their kids off. Chief went to Craig with this proposal last week. Later that same day, the Superintendent was almost run over in the cross walk. To the point that the car went up onto the sidewalk to miss hitting him. Drivers are not paying attention. They are in a hurry. The school has also been confronted and asked who gives them the right to stop traffic. The reply that the Police Dept. has. This will eliminate those questions and concerns. It gives a permeant function in place. It will keep everyone safer. It will help with the congestion at Main and Center. It will hopefully eliminate the U-turns taking place.

Duncan- I was almost run over by someone who flipped one right in front of me, just to park!

Carrie- Stated the amount of traffic complaints for U-turns have been hammering City Hall. The last three weeks have been non-stop with the complaints.

Craig- Stated He the Chief pull up the cameras at the school. He had witnessed a black SUV flip him off after flipping around in front of the car ahead of him. He isn't quite sure why it's happening all the time right there, but it is a big problem. He was thankful the school had cameras, and the Chief could witness it as well. The law isn't very clear on U-turns, other than a NO U-TURN sign being put in place. A 4-way stop elevates many issues in that area. He isn't sure when, but he has prepared Brian that perinate cones be put in place in the near future. On the North side of that center turn lane. We need to start letting people know you can't pull out of the parking parallel area in front of the school and flipping a U-turn in front of traffic. We are trying very hard to avoid a major accident there. There will be temporary cones at first. He has warned Brain to mark our cones so if they are stolen again we can maybe track them down easier. The city knows all about the cones being stolen. Like the ones we put up on our Pedestrian Pathway on Main St. across from Riddleys. That has worked very well. The cost is about \$5,000.00. That of course ties into the grant for the pathway, and makes it safe for all who use it. We are required to maintain that as a pedestrian pathway use only. It was being used for

over flow from the grocery store and the school. We couldn't have that. So now the cones are there, and they are effective. We are grateful we have it in the budget to do so.

Duncan- Stated to the Chief she drives Main St. all the time, not so much Center St. She see's the SRO officer out there along with school employees trying to get traffic moving. They just park in the road and no one can go anywhere. She appreciates this idea and thinks it's fabulous.

Chief- Stated he does have a meeting with the school on Thursday at 1:00pm. This will be to discuss other options to add to the process to help with the traffic flow. It's very beneficial to put in this 4-way to promote more future change.

Duncan- Questioned if the school has still yet to sign off on drop off and pick alternative plan.

Chief- Stated that is what the meeting on Thursday will cover.

Duncan- Questioned if the 4-way on Oak and Center would pose a problem for the folks living on Oak.

Chief- Stated that Oak has less folks living on it then other streets. Again, the issue is at the peak hours of school starting and end of school. He thinks it will work to the residents benefit over all.

Mayor Davidson called for a motion:

Council Member Snarr motioned to approve the installation of a new 4-way stop at Oak Street and Center Street to support future school transportation routes, providing balanced traffic flow in the immediate area during school peak hours, enhanced pedestrian safety and improve traffic control for life safety of all utilizing the right of ways in the Center Street school campus area.

Council Member Tomlinson seconded the motion.

Roll Call:

Tomlinson-Yes

Richman- Yes

Duncan- Yes

Snarr-Yes

F. DISCUSSION ACTION ITEM – America 250 Celebration - Craig

Craig- Stated at the City County meeting the presentation was put on there for America Celebrating 250 years, that they all attended. Craig is just needing to know for future event, which is next year, but will be here quick, what they would like to do. First off, he doesn't think it should impact the KGND event. As everyone knows, everything is grandfathered in there. Including food trucks, parades, and street closures. Forth of July falls on Saturday next year, just

needing some thoughts for what we would like to do for the America 250 Celebration. He stated all municipalities are encouraged to have something to Celebrate with their community. After making phone calls, most cities have their own event for their city, like KGND is for Kimberly. Those cities do not want it to be combined. It's a separate celebration. Kimberly has a ton of history. Craig gave the Times News loads of information about KGND when asked, but not one word was printed about it.

Carrie- Stated she had found a VHS tape titled, 25-years of celebrating the Kimberly Library.

Snarr- Offered up her VHS player for all to watch.

Craig- Stated again, this is about the history of America and celebrating 250 years. God Bless America. None of us got from that meeting that they were thumbing any of us off for not getting an ambassador or anything. He feels like there is definitely an opportunity to do something that would not impact the very next weekend.

Duncan- Stated she didn't know why it couldn't be done in conjunction with that next weekend. KGND is a week later. Maybe KGND should be all about the 250 years of celebrating America. I think it makes a lot of sense to combine it vs planning a whole separate event.

Mayor- Stated we are always patriotic for KGND as it is.

Craig- Questioned if they would be in support of him reaching out to the High School singing groups or the band. The Easter program had a group of 50-70 people playing all sorts of instruments from different churches. It was amazing. He could see if they could schedule us in, if what he is hearing they want it NOT on the 4th, but wanting it at KGND.

Duncan- Stated she didn't know why it couldn't be done on Friday night before Saturday gets kicked off.

Craig- Stated he was looking for direction from them.

Snarr- Questioned Craig if he was aware of a grant for this event that is offered to municipalities.

Craig- Stated he was. He would look closer at all the facts, see where all of that is tied to. Thank you to all of you for attending the city and county meeting.

Snarr- Stated maybe the grant money could possibly go for fireworks.

Mayor Davidson called for a motion:

Council Member Snarr motioned to have staff move forward with incorporating at the KGND event 2026.

Council Member Richman seconded the motion.

Roll Call:
Tomlinson-Yes
Richman- Yes
Duncan- Yes
Snarr-Yes

4. UNFINISHED BUSINESS:

- A. DISCUSSION-** Budget ordinance correction – per State of Idaho Tax Commission-clarification on property tax funding for the library. *Craig*

Craig- *Stated there was no monetary changes. The State requested the library lines be moved out of Enterprise Funds and up into the General Fund area of the advertised adopted Budget for FY 25-26 and also reflect the same in the Ordinance. Craig will be Striking ORD. #685, and bringing ORD. #686 before Council next meeting to adopt and show the changes. Craig has advertised these changes. (see attached).*

5. CONSENT CALENDAR- Discussion - Action -The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it is discussed in greater detail. Explanatory information is included in the Council agenda packet regarding these items and any contingencies are part of the approval.

- A. Approve Minutes for August 26, 2025**
B. Accounts Payable for August 27, 2025 – September 9, 2025

General Fund	\$ 42,042.52
Water Fund	\$ 7,676.15
Sewer Fund	\$ 22,593.35
Library	\$ 718.08
TOTAL	\$ 73,030.10

Mayor Davidson called for a motion:

Council Member Richman motioned to approve the Consent Calendar as presented.

Council President Duncan seconded the motion.

Roll Call:
Tomlinson-Yes
Richman- Yes
Duncan- Yes
Snarr-Yes

6. ADMINISTRATIVE / STAFF REPORTS -

Chief Bunderson- stated it has been a busy couple of weeks. He addressed the new 4-way stop at Polk West and Emerald. Chief stated his officers have been very present there in trying to educate residents of the new signage. At this time, they are not citing people for running they stop sign. They have had to cite for other reasons though. Chief stated even a school bus had run the stop sign. Starting this next week, they will be citing those who do not stop. The message boards will be moved to Main and Oak St. Chief wants to remind everyone that it not a place to make a U-turn. The Speed trailers catch traffic from both sides. People need to slow down and go with the flow of traffic. Chief has been at Taser Instructors training the last two days. He has been an instructor since 2008, every 2-years after that. They were using the newest equipment on the market. KPD doesn't have the new equipment, but has very good working equipment. Chief updated that they have the core parts of the Homicide investigation from June in place. Subpoenas have gone out, he is hoping they take a plea and it's settled out of court. Carpet will be going down next week.

City/P&Z Administrator Craig Eckles- Updated that the 75 acres South of Heritage Farms has sold off. John Holland had bought it and now has been sold to Gerald Martins. He and Brian will be meeting with him and JUB, Gary and Tracy, after the 16th to acquire sewer capacities. Those will be stopping after that. He has collected \$250,000.00-\$300,000.00 for future purchases of sewer capacities. Documents have been up in the air years past. With Brians involvement with the Snake River Treatment. The next step is to rehash. Need to make sure all the "Ts" are crossed and "I's" are dotted. We either have them or we don't. 140 is for South of Heritage. Big Sky phase I is taking off. Ballard's phase IV is good. Ridley's proposed purchased. There are 3 set aside for future Annexation. Select Source is looking to be Annexed in. It will be in front of the commission on the 17th. We appreciate them. There is an opportunity for future development there. We take all the baggage that comes with the property if it gets annexed in. The council has been very supportive of the brick and mortars, no food trucks. All of the businesses in town do not want food trucks. One food vender truck will be grandfathered in, which is at Select Source once Annexed in. We will also have to honor the port-a-potty located on site. The recommendation from the commission will be coming soon. Randy Boucher South of Heritage Farms will be rescheduled. Property East of Red Cap has the dirt being kicked around on. Craig thanked the Chief for recovering and finding the email from Cassandra regarding St. Nicholas Festival. He is waiting for Cassandra to reply. Last years goals were to get food trucks into the DL Evans parking lot. That didn't happen. Chief was able to pull up the email Craig sent her. He checked with Janine that morning, but has not seen the application yet. He hopes to hear back soon.

Brian Reed City Engineer/Public Works Director- Stated Kloefer is done and did a great job. All the streets done look great. J&L Painting will hopefully have the painting done by tomorrow. Speed dips will be going in next week on Maxine Lane West. They will pour them one lane at a time again like Gem Drive was. Good Neighbor Sub-division is under construction with infrastructure. Big Sky has some road construction work going on. They are working with DEQ for pipe work soon. Brian will be attending his WAG meeting in the near future.

Carrie Kimball City Clerk- Updated everyone that the painting project is under way. Carpet is to start this next week. And up\graded computers coming in as well. The paint and carpet lasted 15-years, and it's anticipated that the new rehab will last just as long. City Hall has not shut down during the rehab project. Melissa has been out this week. She gave high appreciation to the PW crew for all their help moving things around. She reminded that new computers are needed due to old ones not supporting Windows 11. The ones that do support Windows 11 will be passed down to offices that do not utilize them as much. She reminded all staff to get with their venders to ensure timely statements in. We are nearing the end of the FY. Mike Burr will be doing the Audit sometime in November. She will update once a date has been determined. There will be the separate audit for the CIPP project as well.

7. COUNCIL COMMENTS –

Richman- Stated he saw the news article in the Times News regarding our Administrators salary compared to other cities. The Salary they listed for Craig is not correct. It looks like they combined 2 positions into 1 number. He wanted to go on record stating that those were not truthful facts, and questioned if they could be corrected.

Craig- Stated he actually got a call from Rupert saying they saw \$143,000.00. Craig stated he has not seen one news article by Sean Dollan that has been factual. That is called Liable Slander. Carrie does a really good job keeping the figures up for Craig to report to the State Controller's office. It clearly states City Administrator/P&Z Administrator. The city is very short for those 2 positions. Those were separated this upcoming year. At some point when Craig retires, they will need to fill both positions and not as 1. The funds are not there for that as everyone knows, but the council continues to help get it there. Craig has become familiar with the inaccuracies of the news reporting. Again, he spent hours putting together an article about the history of Kimberly, that Sean requested, and not one word of it was published. All anyone has to do is fill out a public records request to know the truth. They can see where 2 positions are being filled by 1 person with limited funding. Those are the facts.

Richman- Stated he also has been approached by residents about non-employees wondering the secured parts of City Hall. He also has been approached with residents seeing non employees in City vehicles. He wants to remind everyone that is not allowed.

Mayor- Stated right now we have painters and carpet layers in the building. So, there will be non-employees in the secured areas.

Craig- Reminded everyone about the ride along form that must be filled out prior to having anyone outside of staff, in a city vehicle. City vehicles are for City work or event use only. Not personal use. Period.

8. MAYOR COMMENTS –

None

9. EXECUTIVE SESSION – DISCUSSION-ACTION ITEM-

None

ADJOURNMENT:

City Clerk, Carrie Kimball

Mayor, Burke Davidson