

KIMBERLY PARK RESERVATION PERMIT

242 Hwy 30 Kimberly Id. 83341

Phone 208-423-4151 X 14

e-mail jtaylor@cityofkimberly.org

Areas to be reserved (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Basketball court | <input type="checkbox"/> Soccer Green area |
| <input type="checkbox"/> Park Canopy / adj. green area | <input type="checkbox"/> Stage / adj. green area |
| <input type="checkbox"/> Volley ball net / area | <input type="checkbox"/> Baseball field #1-south east |
| <input type="checkbox"/> Horseshoe pit | <input type="checkbox"/> Baseball field #2-north west |

Restrictions and fees apply to above areas. Please see fee schedule or ask a City employee.

Name of person reserving park: _____

Phone: _____ Cell ph. _____ email address: _____

Mailing address: _____
Street or P.O. Box City, State, Zip

Date(s) of use: _____ Time(s) of use: _____

Name of organization: _____

Type of event: _____

Estimated number of people: _____ Reservations for more than 50 people may require additional restroom facilities, trash receptacles and law enforcement at applicants' cost.

Please describe any electrical and drinking water needs for your event (additional fees may be applied):

Please read before signing:

This park reservation permit gives you and your group exclusive use of the above checked areas for your designated times ONLY. However, it does not exclude other park users from public areas (i.e. open space, restrooms).

Reservations are made strictly on a first come-first served basis. No glass containers allowed. No beer, wine or alcohol beverages are allowed in the park or adjacent parking. Camping or overnight parking in the park or adjacent to the park is prohibited. Dogs are prohibited in the park excluding service dogs. Reserved areas in the park are open at 8:00 a.m. and close at dusk or 10:00 p.m., whichever comes first.

Please comply with your reserved times for occupying and leaving the reserved areas. Please leave the park as you found it for others to enjoy!

The above-named applicant/organization, in consideration of its use of Kimberly park facilities agrees to release, indemnify and defend the City of Kimberly and its agents, employees and representatives, from any and all claims demands or lawsuits arising out of the Applicant's /Organization's use of said facilities.

Prior to the issuance of the permit, for events expecting over 500 people, the applicant shall provide proof to the City of the placement of public liability insurance in an amount not to exceed the single-limit coverage of at least one million dollars (\$1,000,000.00) of which policy the City has been made an additional insured.

Signature of person reserving park facility: _____

City Use Only

Date and time reservation received: _____ staff initial: _____ Date payment received: _____
Fees paid: cash _____ check # _____ receipt # _____

CITY OF KIMBERLY PARK RESERVATION FEES

City Park Chestnut/Monroe

Applicable Fees

APPLICATION PERMIT FEE IS \$25.00 - NON REFUNDABLE - per Ord. #654 **\$25.00**

A. Kimberly Residents & Non-Profit organizations:

- Physical Address is required for proof of residency
- Driver's License may be required

	½ day rate	full day rate	
	(up to 4 hours)	(up to 8 hours)	

***Amenities Only:**

• Park Canopy adj. grass area	\$10.00/4hrs.	\$15.00/8hrs.	_____
• Stage adj. grass area	\$15.00/4hrs.	\$20.00/8hrs.	_____
• Basketball Court	\$10.00/4hrs.	\$15.00/8hrs.	_____
• Volley ball area	\$10.00/4hrs.	\$15.00/8hrs.	_____

***Park Area Only (green space soccer area):**

100 people or fewer	\$25.00/4hrs.	\$50.00/8hrs.	_____
101 people or more	\$50.00/4hrs.	\$100.00/8hrs.	_____

B. Non- Kimberly Residents, For Profit Events, Private & Commercial Organizations:

	½ day rate	full day rate	
	(up to 4 hours)	(up to 8 hours)	

***Amenities Only:**

• Park Canopy adj. grass area	\$20.00/4hrs.	\$40.00/8hrs.	_____
• Stage adj. grass area	\$25.00/4hrs.	\$50.00/8hrs.	_____
• Basketball Court	\$20.00/4hrs.	\$40.00/8hrs.	_____
• Volley ball area	\$20.00/4hrs.	\$40.00/8hrs.	_____

***Park Area Only (green space soccer area):**

100 people or fewer	\$35.00/4hrs.	\$70.00/8hrs.	_____
101 people or more	\$60.00/4hrs.	\$120.00/8hrs.	_____

Athletic Field Reservation Times:

- These fields are reserved for, **(5) five-hour blocks** of field usage. If more time is required, please let us know. Additional fees may be applied.
- For tournaments and field reservations, please contact the Community Service Official or his designee at (208) 423-4151 X 14.

Athletic Field Fees are charged per hour with the minimum base of five hours. The City provides no field prep.

- Soccer field: \$5.00/hr. per field _____
- Softball, Baseball, Little league field: \$5.00/hr. per field _____
- Additional fees will be applied as needed for any additional staff labor requirements at \$20.00 per hour per City employee. _____

Total-Due: _____

This form with payment must be submitted within 7 days of reservation date. Requests for waivers or reduction in fees shall be submitted to the Kimberly Council 30 days prior to the event.

Requests for amplified sound/concerts at any park shall require the applicant to post the park and deliver notice to adjacent property owners by placing door knocker notices on their entrance doors, 7 days prior to the event. Event Insurance for events expecting over 500 people shall be provided by the sponsor and attached to this application unless waived by the Council. No glass containers and no beer, wine or alcohol beverages allowed in the park or adjacent parking areas.